





























文件檢查表 (CPos 798FEV) Document Checklist (CPos 798FEV)

香港郵政延伸認證電子證書（伺服器）附加申請表格檢查表（只適用於「只有商業登記證之機構」） Checklist for Supplementary Application Form For Hongkong Post Extended Validation e-Cert (Server) (For “organisations with Business Registration Certificate” only)	新申請 New Application	續期申請 Renewal Application
<p>由第三方核證人（即於香港公證人、執業會計師或執業律師）發出之“專業核證函件”正本，其中須連同以下六份文件（「驗證文件」）並列明該六份文件已由第三方核證人核證：</p> <p>Original Verified Professional Letter issued by a Third-Party Validator (i.e. a notary, a practising Certified Public Accountant or a practising solicitor in Hong Kong) which states the following 6 documents (“Vetting Documents”) have been verified by the Third-Party Validator, together with the following 6 documents:</p> <ol style="list-style-type: none"> 1) 已簽署及完整的個人聲明，當中包括須以下資料： <ol style="list-style-type: none"> a) 個人（即申請人）目前或曾經使用的的全名或名稱（包括所有其他用過的名稱） b) 可供聯絡的居住住址 c) 出生日期 d) 確定證書申請內容資料皆為真實且正確無誤之聲明 e) 申請人簽署（新申請者須與“CPos 798F” C 部份或續期申請者“CPos 792S_C” III b 部份之簽署相同） <p>A completed and signed Personal Statement, that includes the following information:</p> <ol style="list-style-type: none"> a) Full name or names by which a person (i.e. the Applicant) is, or has been, known (including all other names used); b) Residential Address at which he/she can be located; c) Date of birth; d) An affirmation that all of the information contained in the certificate request is true and correct; e) The signature of the Applicant (that signature must be the same as that in Section C of “CPos 798F” for new application or Section IIIb of “CPos 792S” for renew application) 2) 申請人的香港身份證或護照副本，並須在香港身份證或護照副本上簽署 Copy of the Applicant’s HKID card or passport, with applicant’s signature 3) 申請人最近的金融機構文件副本，例如信用卡/簽帳金融卡（該卡須列出到期日期，且該卡尚未到期）或物業按揭/銀行結單（發出時間在六個月內） Copy of Applicant’s recent financial institution document such as a credit/debit card (provided that it contains an expiration date and it has not expired) or a mortgage statement/bank statement (that is less than six months old) 4) 申請人最近的非金融文件副本，例如能確認固定地址收取服務費用的近期水電煤費賬單正本（不可為移動/手提電話賬單）或租金付款單據（該證明須列出日期，且日期為過去六個月內） Copy of Applicant’s recent non-financial document such as a recent original utility bill confirming the arrangement to pay for the services at a fixed address (not a mobile/cellular telephone bill) or a copy of a statement for payment of a lease (provided that the statement is dated within the past six months) 5) 商業登記證副本 Copy of Business Registration (BR) Certificate 6) 顯示申請人機構之有效的銀行存款賬戶文件副本 Copy of Applicant’s organisation indicating active deposit bank account information 		
<p>核對個人聲明的內容，以確定個人聲明中的申請人姓名、申請人簽署、居住地址資料與「驗證文件」正本的相关資料一致。</p> <p>Attest to the content of the Personal Statement, to determine that the information including Applicant names, Applicant’s signature and residential address is consistently matched with the corresponding information in the originals of “Vetting Documents”.</p> <ol style="list-style-type: none"> 1) 個人聲明中的申請人姓名與申請人香港身份證或護照之姓名一致 Applicant’s name in the Personal Statement is consistently matched with the Applicant’s name in the Applicant’s Hong Kong Identity Card or Passport 2) 個人聲明中的申請人簽署與本附加表格之申請人簽署一致 Applicant’s signature in the Personal Statement is consistently matched with those in this Supplementary Application Form 		

<p>3) 個人聲明中的居住地址資料與申請人最近的金融機構文件/非金融文件之地址一致 Applicant's residential address in the Personal Statement is consistently matched with the address information indicated in Applicant's recent financial institution document/Applicant's recent non-financial document</p>		
<p>檢查以下「驗證文件」是否與申請人/獲授權代表親身帶同之正本一致： Check the following Vetting Documents is the copy of the originals brought by the Applicant / Authorized Representative in person:</p> <p>1) 申請人香港身份證或護照副本，並須在香港身份證或護照副本上簽署 Copy of the Applicant's HKID card or passport, with applicant's signature</p> <p>2) 申請人最近的金融機構文件副本，例如信用卡/簽帳金融卡（該卡須列出到期日期，且該卡尚未到期）或物業按揭/銀行結單（發出時間在六個月內） Copy of Applicant's recent financial institution document such as a credit/debit card (provided that it contains an expiration date and it has not expired) or a mortgage statement/bank statement (that is less than six months old)</p> <p>3) 申請人最近的非金融文件副本，例如能確認固定地址收取服務費用的近期水電煤費賬單正本（不可為移動/手提電話賬單）或租金付款單據（該證明須列出日期，且日期為過去六個月內） Copy of Applicant's recent non-financial document such as a recent original utility bill confirming the arrangement to pay for the services at a fixed address (not a mobile/cellular telephone bill) or a copy of a statement for payment of a lease (provided that the statement is dated within the past six months)</p> <p>4) 顯示申請人機構之有效的銀行存款賬戶文件副本 Copy of Applicant's organisation indicating active deposit bank account information</p>	 	
<p>已填妥本附加表格的各部份。 Completed all sections of this supplementary declaration.</p>	 	 
<p>申請人與“CPos 798F”表格的C部份之簽署人或“CPos 792S_C”表格的III b部份之申請人相同。 The Applicant is the same as Signatory on Section C of “CPos 798F” form or Applicant on Section III b of “CPos 792S” form.</p>	 	 
<p>申請人的簽署與“CPos 798F”表格的C部份之簽署人的簽署或“CPos 792S_C”表格的III b部份之申請人的簽署相同。 The signature of Applicant is the same as those of Signatory on Section C of “CPos 798F” form or those of the Applicant on Section III b of “CPos 792S” form.</p>	 	 
<p>獲授權代表的簽署及公司圖章與“CPos 798F”表格的B部份或“CPos 792S_C”表格的III b部份相同。 The signature of Authorised Representative and the Company Chop are the same as those on Section B of “CPos 798F” form or Section III b of “CPos 792S” form.</p>	 	 
<p>如屬延伸認證電子證書（伺服器）之新申請，“香港郵政電子證書（機構/保密/伺服器）申請表格”（CPos 798F）已一起遞交。 For new application, the “Application Form for Hongkong Post e-Cert (Organisational/Encipherment/Server) Certificate” (CPos 798F) is submitted.</p>	 	NA
<p>如屬延伸認證電子證書（伺服器）之續期申請，“香港郵政電子證書（伺服器）證書續期表格”（CPos 792S_C）已一起遞交。 For renewal application, the “Hongkong Post e-Cert (Server) Certificate – Certificate Renewal Form” (CPos 792S) is submitted.</p>	NA	 

圖示 Legend:  = 正本 Original  = 副本 Copy N.A. = 不適用 Not applicable