Hongkong Post e-Cert
香港郵政電子核證

Change Password Program

Version 2.01

Installation Guide and User Guide

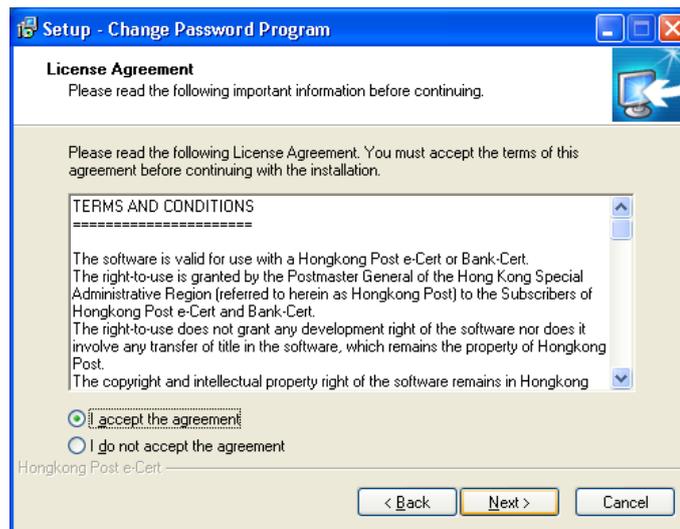*Updated Date: June 2018*

A. Introduction

The Change Password Program aims to facilitate the e-Cert users to change the password of their e-Cert on storage medium (such as hard disk, USB storage device, but *excludes e-Cert File Card*). This program can be operated on Windows XP / Vista / 7 / 8. This guide comprises installation guide (Part B) and user guide (Part C) that provides you with step-by-step procedures for the use of the Change Password Program.
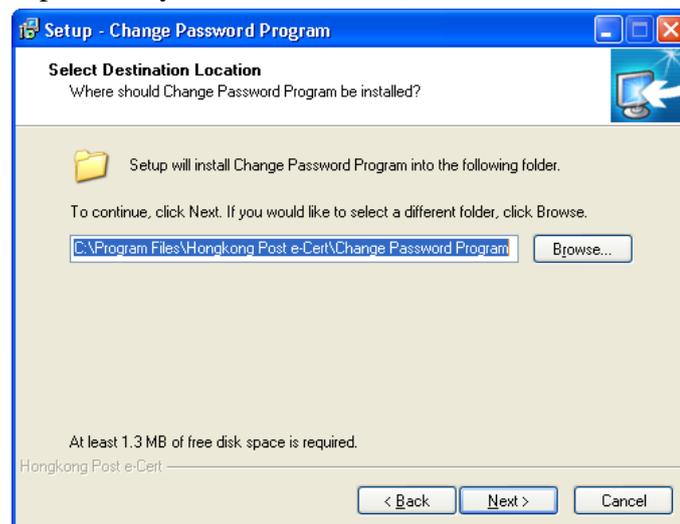
B. Installation Guide

1. Download the Change Password Program.
   http://www.eCert.gov.hk/product/download/changepin/index.html

2. Execute ChangePasswordSetup.exe, and click "Next" to continue.
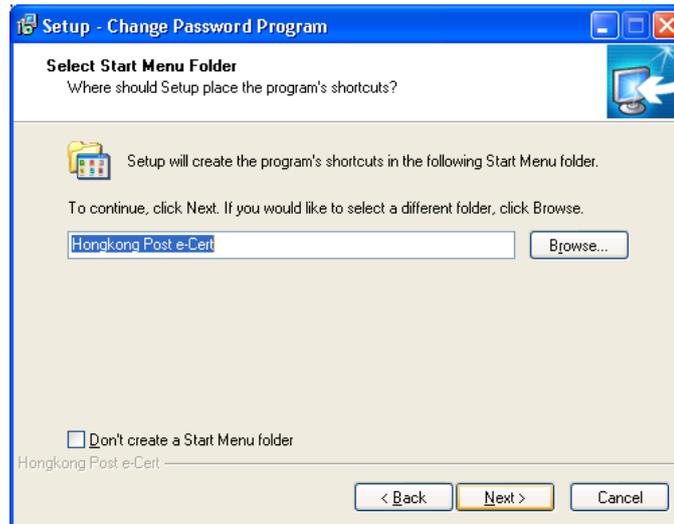

3. Select "I accept the agreement" and click "Next".
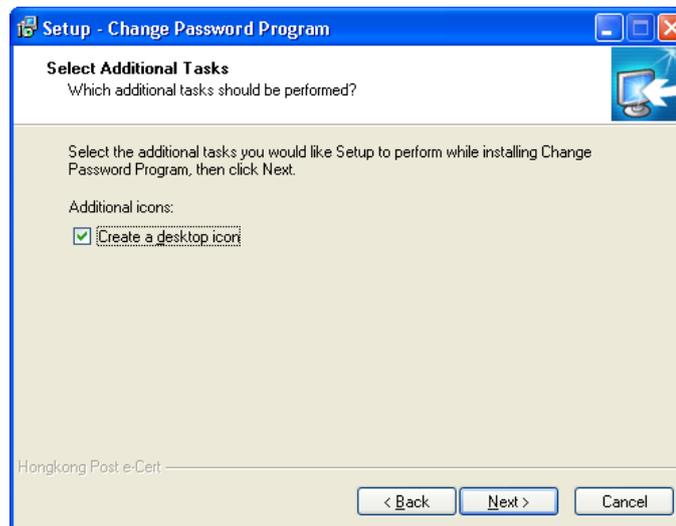
4. Browse and select the path that you want to install, and click "Next" to confirm.
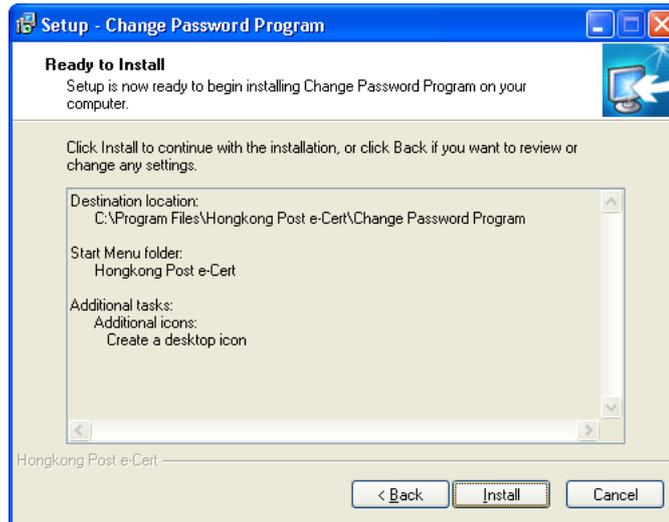

5. Click "Next".

6.   Enable the box named "Create a desktop icon" (optional) and click "Next".

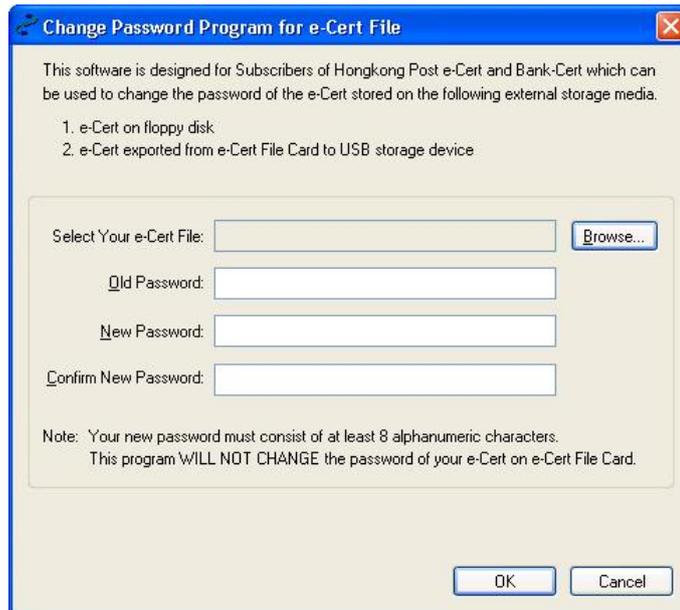

7.   Click "Install" to continue.

8. Enable the box named "Launch Change Password Program" (optional) and click "Finish" to complete the installation.

C. **User Guide**
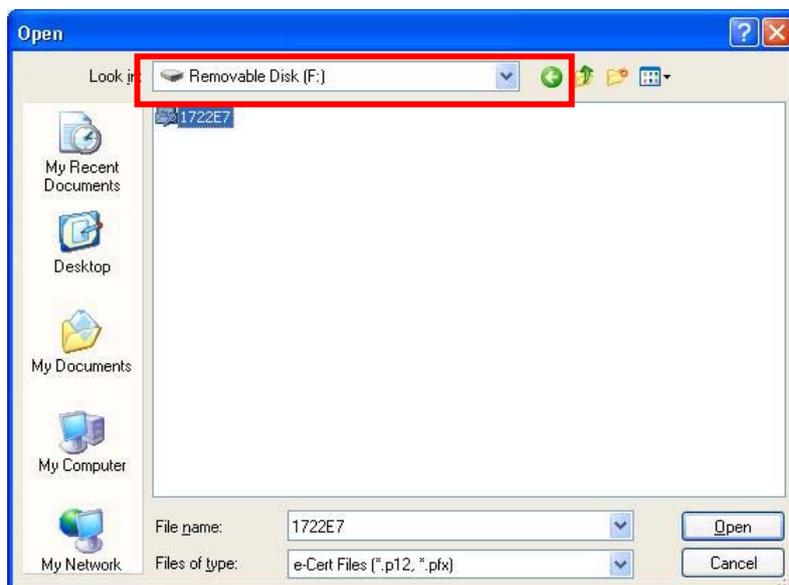
1   Execute the Change Password Program.

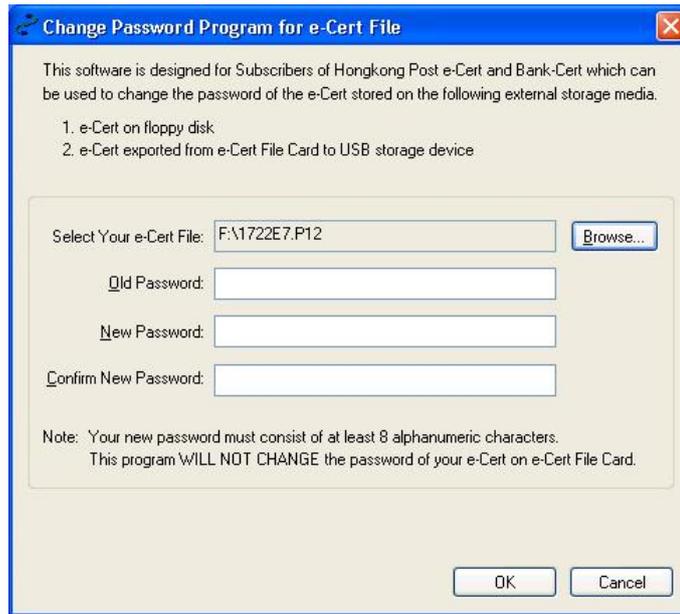2   Click "Browse" to locate the e-Cert file.

3   Locate and select the e-Cert file.

e-Cert on hard disk, USB storage device or other storage media

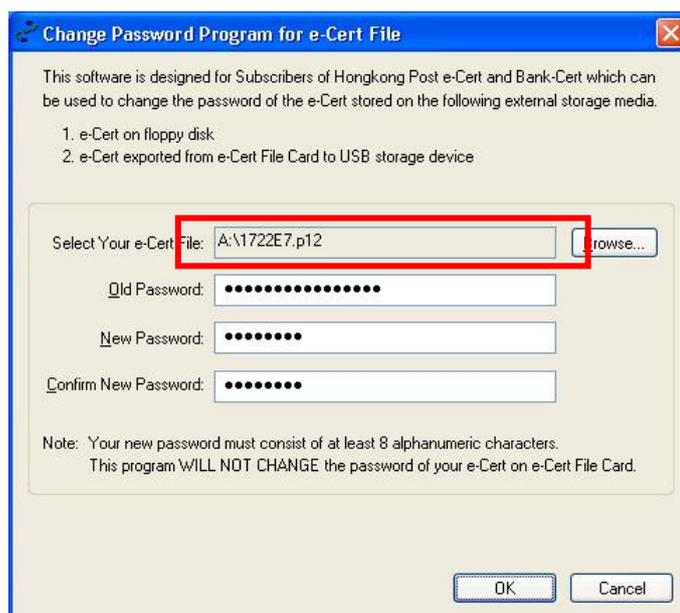Insert the storage device (if necessary). Hence, find and select your e-Cert file, and click "Open".

4   Input the old password and the new password, and hence retype the new password. Click "OK" to confirm the new password.
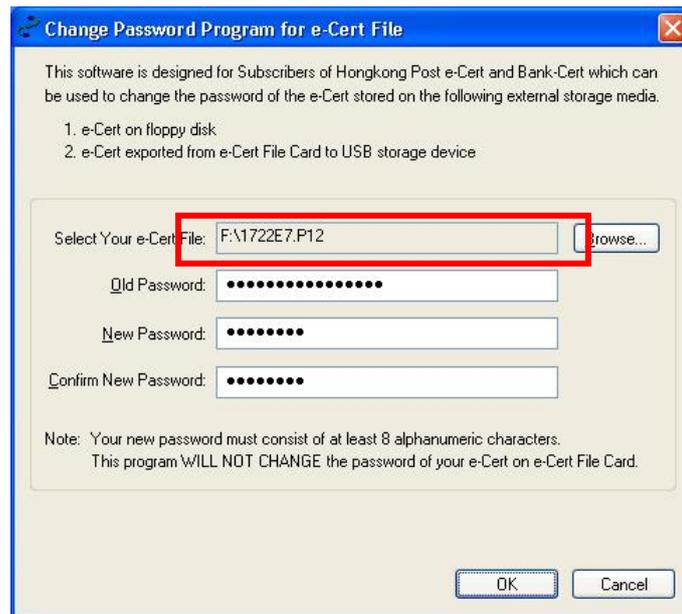
 If you have not altered the e-Cert password before, the old password is supposed to be found inside the PIN Envelope (**16-digit PIN**) provided by Hongkong Post CA.

Attention
A password should be entered at least 8 characters long with combination of numbers and uppercase and lowercase letters.

e-Cert on floppy disk

e-Cert on USB drive / Hard disk / other storage media

5   Click "OK" to complete.